



MINUTES OF THE PROTOCOL COMMITTEE MEETING

HELD ON THURSDAY 31 JANUARY 2019

1 Minutes of the meeting held on 3rd January 2019 and matters arising

Order: Agreed

2 Lord Mayors Receptions and Engagements of the Deputy Lord Mayor

Order: Agreed and Recommend to Council

3 Conferences

a) Conferences Attended

- Councillors Christy Burke, Paddy Bourke, Declan Flanagan: AILG Training, “*Spatial & Economic Strategies*”. Horse and Jockey Hotel, County Tipperary, 24th January 2019.

Order: Agree and Recommend to Council

4 Councillor Training Report

Order: Training Report agreed. Councillors were advised by the Manager that due to the Local Elections in May they would only be able to avail of 5/12 of their training and conference allowances.

5 Preparation for New Council

The Manager informed Members that the first meeting of the new Council will take place 14 days after the Local Elections which will most likely be Friday 7th June. The Members agreed with the Manager’s suggestion to survey the new Council to determine the time of the Monthly Council meeting.

The Members were supportive of the Manager’s proposal to provide Induction Training for new Councillors. The Manager welcomed the Members suggestion to hold 2 information meetings for new members, one in July and another in September. It was also agreed that the Manager would produce an Induction package to provide new Members with information on the processes of the Council including Council questions, motions and nominations to SPCs and other Committees.

6 **Manager's Report**

- D. Ní Raghallaigh reported that the Rates Office staff are vacating and a Project Group has been set up to examine possible uses for the office and for Kilmainham Mills. Details will be brought back to this Committee.
- A report on GDPR is on the Agenda for the Group Leaders meeting scheduled for 4th February.
- B. Kenny has outlined various options regarding the new Area Structure. The report is on the Agenda for the next Council meeting.
- D. Ní Raghallaigh informed members of staff changes in the Chief Executive's Office. Susan Fitzsimons is looking after Council questions. Ruth Dowling will be replacing Oonagh Casey from late February. Sandra Walley will be taking over Michael Gallagher's role for the Protocol Committee. Sandra Walley and Caroline Fallon are the new personal assistants to the Chief Executive.

7 **A.O.B.**

- Cllr D. O'Farrell requested an update regarding the legal advice from James Connolly in relation to the Clontarf Cycleway Part 8 process. The Manager agreed to investigate and report back to the Committee.
- Members expressed their gratitude to Oonagh Casey for her hard work over the last number of years and wished her well in her retirement.
- A discussion on the loan of the Clancy Chain took place. The Protocol Committee was reluctant to lend the Clancy Chain but agreed in principle to the loan of the Chain of Conscience.

8 **Proposed date of next meeting: 28th February 2019 at 8am in the Richard O'Carroll Room, City Hall**

Order: Agreed

Councillor Dermot Lacey
Chairperson
Thursday 31 January 2019

Attendance:

Members:

Dermot Lacey (Chairperson)
Anne Feeney
Teresa Keegan
Damian O'Farrell

Members:

Mannix Flynn
Ray McHugh
Ciaran O'Moore

Members:

Deirdre Heney
Naoise O'Muirí

Officers

Michael Gallagher

Deirdre Ni Raghallaigh

Sandra Walley

Apologies:

Lord Mayor Nial Ring